

FEBRUARY 4, 2016

The Freedom Area School Board held an Operations Committee Meeting on February 4, 2016 in the Middle School Library beginning at 7:00 PM.

Board Members Present:

Harry Gilarno
Gerald Inman
Mary Ann Petcovic
Lorraine Rocco (Phone Conference)
Jennifer Sayre

Board Members Absent:

Alan Colorito
Dawn Greene
Julie Leindecker
Lori Pail

School Staff Present:

Dr. Jeffrey Fuller, Superintendent
Norine Plate, Business Manager
Gary Mortimer, Director, Buildings & Grounds
Randy Walker, Director, Food Services
Scott Smith, Construction Representative

Solicitor:

N/A

Notes: The Operations Committee Meeting included the following topics.

OPERATIONS:

Randy Walker, Food Services Director, provided an update on the Food Service Department to include the following: **(Copy of presentation attached)**

- New food service programs implemented during the 2015 – 2016 school term
- Ideas for Future Implementation Staff savings due to reduced hourly wages and shared services agreement with Riverside School District
- Number of meals serviced per day
- District Comparisons – Freedom and Riverside

NOTE: Randy Walker is in a shared services agreement with Freedom and Riverside School District.

Dr. Fuller, Superintendent, reported on the following:

- Presented the 2016-2017 Draft School Calendar **(Copy attached)** and asked the board to comment on any concerns following review. The Calendar will be adopted at the February 11, 2016 Board meeting.
- Big Knob/Conway Facilities - Reported that he has heard from several organizations interested in the buildings. At this time nothing has been finalized.

- Hostetter Auctions will be able to take care of auctioning off items remaining at both Big Knob and Conway Buildings to include old equipment, furniture and various miscellaneous items. There will be two separate Auctions. **Copy of Agreement attached.** Costs include:
 - Advertising \$500 - \$800
 - Labor \$16/hr.
 - Commission 25%
 - Electricity \$500
 - Timeline for completion 4-6 weeks

A wrap up report was provided by Scott Smith, Construction Manager on the Elementary School building project. Remaining work includes:

- Plumbing – Cow Tungs, Field hydrant – Close out documents received. Still needed:
 - Verify Specifications of traps, Plastic vs. Metal
 - Cost of the brass screen that was stolen
- General - Miscellaneous casework, some door repairs and missing hardware – Awaiting Close out documents
 - Machine to move Railroad Ties back 20 more feet
 - Also possible stone materials where slag was located
 - Track repair where damaged by sign removal
 - Keying credit from GEM on exterior doors
- Mechanical – Replacement of several Split Systems to meet requirements of 10 degrees. Close out documents received
- Electrician – Completed – Close out documents received
 - Check into cost of phones on internet, need specifications
 - Architect thinks that they have a buyer. Will need to follow-up with Jackie at VEBH
- Financial Report
 - Review - No issues or concerns noted
 - Possibly contact Duquesne Light about rebates on project
- Contractor Close Out
 - Items listed above
- Architect Close Out
 - Compiled list of issues, Administration/Solicitor review
 - Architect Concerns:
 - EC-2 – Relocation of wire to stadium (\$2,501.72)
 - GC-17 – Door frame at K-130
 - EC-11 - Spot Light – cost of lift
 - Track Extension \$10,000 + price for resurface
 - Water run-off – (\$12,000-\$15,000 Budget)
 - New drainage at concession - incorrect size
 - GC-29 – 4th row of added bleachers (\$4,735.00)

- HS loading dock and road (Dig up estimate) Architect offered \$10,000 – Board member felt it should be \$15,000
 - All added together \$40,000
- GEM
 - Track repairs

High School Renovation Project:

Dr. Fuller, Superintendent, led discussion on the High School renovation project. First and foremost, since the state budget has not been finalized, the district does not have an accurate accounting of what funds the District will receive from the state in order to determine available funds to work with. Currently there is approximately \$1M in the Capital Improvement Fund to begin initial renovations. Business Manager, Noriene Plate suggested no more than \$600,000 be used. We will have to raise the maximum millage of 5 mills over at least the next two years to meet the cost of the new project and PSERS. We will need a .5 to 1 mill per year tax increase for five years just for PSERS for a total of 5.5 mills.

Items discussed included the following:

- Construction/Project Management - Fee for the construction manager would be approximately \$3,500/mo. or \$42,000 annually
- Costing Table developed by VEBH (provided to Board in May 2015) – Indicated renovations would cost in excess of \$10M. **(Copy attached)**
- Estimates from Clark Construction (per Keystone Purchasing Network state contract) **Copy Attached.**
 - Exterior Doors and Windows
 - Filling of pool and leveling of deck

Consensus of the Board was that we are not in a position to move forward with the entire project at this time.

Following discussion, Dr. Fuller outlined appropriate steps the district needed to take before any renovations could take place. They included adoption of the State Budget and district notification of state funding in addition to hiring a construction manager to prioritize a legitimate construction phasing plan. Once completed the District will have a better idea of what course of action to take.

EXECUTIVE SESSION:

Motion by Gilarno, seconded by Petcovic, for the Board to go into Executive Session at 9:50 pm, EST, for legal related matters.

Roll Call Yea Votes – Rocco, Inman, Gilarno, Sayre, and Petcovic. Motion carried – 5 Yeas
Vote

Motion by Petcovic, seconded by Inman, for the Board to go out of Executive Session at 10:07 pm.

Roll Call Yea Votes – Rocco, Gilarno, Sayre, Inman, and Petcovic. Motion carried – 5 Yeas
Vote

Note: No action taken following Executive Session

Adjourn Motion by Gilarno, seconded by Petcovic, to adjourn. All members voting Yea.
5 Yeas. Adjourned at 10:07 pm, EST.

Submitted by:

Lorraine Rocco, Board Secretary